



Final Minutes of the Annual General Meeting 2019 **Thursday 26th September at 6:15 pm in the Clubhouse**

Attendees initialled against a prepared list of members. There were 22 bowls, 7 allotment holders, 1 tennis player, 8 social members and 2 guests in attendance. 4 apologies were received.

1) **Chair's welcome**

The Chairman (BB) opened the meeting.

2) **Bowls' Captains' Report**

The Treasurer (DB) delivered the Bowls Captain's report (see Appendix A)

3) **Tennis Captain's Report**

No Tennis Captain's report had been submitted. The Chair was not prepared to receive a verbal report as already advised.

RG clarified that the Club had been unable to confirm the identity of any Tennis players and therefore any present could not participate in the formal part of the meeting. Nevertheless at the close of proceedings RG, BB and DB would remain available to answer any further questions from anyone.

4) **Allotment Report**

PC delivered the Allotment report (see Appendix B). There was discussion on the poor state of some allotments. Consideration would be given for new allotment holders' licences' to be paid by the Club where taking over allotments in a very poor state in the first year as an encouragement plus practical support.

5) **Presentation of Accounts**

RG delivered the Treasurer's report on behalf of DB. (See Appendix C). In summary we maintained a surplus of about £4500 per year and with capital investment of £6000 had a surplus over two years of around £3000. Recognition was given to the generous gifts received and tireless fund-raising including raffles, 100 Club and Kitchen.

Every detail of the accounts could be accessed on the smbtc website down to single transactions.

6) **Appointment Accounts' Examiner**

PS volunteered to be Accounts examiner for 2019 (ending March 2020)

7) **Toilets Update**

ET gave a short presentation on the toilets progress.

8) **Updated Constitution**

RG introduced a revised constitution (Issue 7) incorporating minor amendments required by HMRC to enable Allotments to continue as integral to the Club as well as resolving the interim arrangements on Trustees. This was passed unanimously.

9) **Election Site Committee**

RG advised 5 names had been received for the 5 posts on the site committee – ET, PC, BB, FB, and RG. These nominations were accepted unanimously by the meeting. RG emphasised anyone was welcome to join the committee meetings and contribute ideas – the next to be held on Tue 29Oct 10:00 am. RG confirmed he would be retiring as Secretary at the end of the AGM and a replacement was yet to be identified.

10) **Election Bowls' Committee**

On the appointment of Bowls Committee members BB briefed on the posts and nominations received (see Appendix D). At the close of meeting a Men's Captain for 2020 was forthcoming.

11) **Appointment New Trustees**

RG briefed on the need to appoint new external trustees, separating this function from executive posts. In this respect RG then resigned as a trustee. MA was confirmed as a continuing trustee. KL and LR were introduced to the meeting and warmly accepted to these roles. RG briefed their primary duties were

- i) to uphold the constitution
- ii) to ensure an equitable apportioning of finances and resources between the different sections of the Club
- iii) to encourage use of all Club facilities by the wider community.

12) **Membership and Allotment Licence Fee**

RG recommended the membership fees should be unchanged for 2020. Introductory rates for new members were confirmed. Allotment licence fees would continue unchanged until at least 2022 when the 3 year licence expires.

13) **Correspondence Received**

RG briefed a significant amount of correspondence had been received from one individual over the year. It was difficult to identify precisely what the individual sought in settlement of his grievances and permission had not been given to publish the letters.

14) **Written Questions to the Chair**

RG had received written questions on behalf of Allotments and Tennis. All allotment holders had received emailed replies but as previously explained it was not possible to distribute to tennis players. Hard copies were available at the meeting. (see Appendices E and F)

15) **Bowls Presentation Evening**

After some discussion it was agreed not to continue with the Bowls presentation evening at the Quarry but to explore incorporating this into the December skittles match.

16) **Club Website**

PS briefed on the work he was undertaking revitalising the Shepton Bowls website and all members with internet access were encouraged to use it to check team lists before matches. RG confirmed notices would still be pinned up for those that still eschewed this technology.

17) **Fashion Show**

DB briefed on the upcoming Fashion Show and distributed tickets for sale to individuals at the close of the meeting.

Action RG to email out details and post notices around town

The meeting closed.

No questions were put after the meeting closed.

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