

## Publication of Correspondence Issue 3

### **Rational**

The Club's overriding principle is that it is open and transparent in all its affairs.

The Club regularly makes application for receipt of public funds or funds from other organisations and charitable bodies. It is therefore paramount that any relevant communication

- even if not requested by the awarding body or
- concerning situations that might potentially have an adverse effect on the application

be made available in the public domain.

The judged merits of the communication are not relevant.

### **Procedure**

Non routine correspondence that might be deemed to fall into the above category will be referred back to the writer giving one week to indicate any parts of the communication requested to be redacted.

The Club will redact all information that would otherwise allow the individual to be identified.

This policy was reviewed and amended 28May21.

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